Constitution, Policy and Procedure Committee Meeting
Date: October 6, 2026

Attendees: Pastor Beth, Diane Rivard, Maddy Holmes, Ericka Schindel, and Karen Zahn

1. Opened with prayer.

2. Proposed Constitution and Bylaw Changes

a. Quarterly Congregational meetings

- The Church Council recommended that the church consider discontinuing quarterly congregational meetings.
- The proposal was discussed at the July quarterly congregational meeting and approved by the voting membership.
- Implementing the decision requires an amendment to Our Redeemer's Constitution.

Proposed change to Bylaw C10.01.01, Congregational Meetings:

- "a. Annual and semi-annual meetings will be held."

b. Education Committee

- The Constitution Committee discussed a proposed change related to the Education Committee.
- The Education Committee's policies and guidelines are outlined in the policy document.
- The Constitution and Bylaws contain directives and organizational requirements that are no longer in effect.

Proposed change to Bylaw C13.07.01, Appointed Committees:

- Remove subsection a.
- Redesignate subsection b as subsection a: "All committees and organizations handling funds within the congregation shall submit financial reports to the annual meeting and financial records for an annual audit."

3. Policies and Procedures Manual

- The manual contains guidelines established by each committee for its operations.
- It also provides guidance for specific aspects of church operations.
- The Constitution, Policy and Procedure Committee is responsible for reviewing these guidelines annually.
- Copies will be provided to all committee chairs for review and proposed updates.
- Karen will ask the office secretary to distribute the copies with a letter.
- Committee chairs are asked to return proposed changes to the Constitution, Policy and Procedure Committee by November 9, 2026.

4. Committee Membership for 2027

- Diane Rivard, Maddy Holmes, Ericka Schindel, and Karen Zahn agreed to serve on the Constitution, Policy and Procedure Committee in 2027.
- The Church Council and congregation must approve and vote on the candidates in accordance with the Constitution.

5. Closing

- The meeting closed with the Lord's Prayer.
- These minutes will be submitted to the Church Council as the committee's annual review report.

Respectfully submitted by Karen Zahn