Our Redeemer's Lutheran Congregation Council
Meeting Notes – Final

21 July 2026

Members present: Allyn Christensen, Ken Holmes, Lora Houska, Roy Lawrenz, Pastor Beth Macha, Erika Schindel, Greg Stabbe, and Lowell Suring.

Member absent: Moira Wirtz.

Guests: Nancy Macha and Karen Zahn.

Agenda items:

A. President Ken Holmes convened the meeting at 6:00 pm.

B. Opening devotions/prayer.
   1. Opening prayer was led by Allyn Christensen for guidance to do God's will.
   2. August devotions/prayer will be led by Greg Stabbe.

C. Review of monthly Council calendar.
   1. The inventory list is being reviewed and revised. A procedure for checking out items on the inventory list for personal use has been reviewed and revised.

D. Agenda review and repair.
   1. Allyn Christensen made a motion to accept the agenda, as amended. Lora Houska seconded the motion. The motion was passed unanimously.

E. Review, (revise), and accept meeting notes from a previous meeting (16 June 2026).
   1. A motion was made by Roy Lawrenz and seconded Greg Stabbe to accept the notes from the Council meeting on 16 June 2026. The motion was passed unanimously.

F. Approval of the financial reports (until audited).
   1. General fund.
   2. Improvement fund (reviewed quarterly).
   3. Memorial fund.
   4. Blessing Basket fund.
   5. The current reports for the General, Memorial, and Blessing Basket funds were presented and approved at the 2nd Quarterly meeting on 19 July 2026. They were not reviewed again at this meeting.

G. Monthly benevolence donations.
   1. Crossways Camp $100
   2. Nurses Nook $100

H. President's report.
   1. Ken Holmes verbal report.
      i. The President updated us on his individual meetings with several members of the Congregation.

I. Pastor's report – Pastor Beth Macha.
   1. A written report was provided.

J. Reports of Committees That Were Included with the Quarterly Written Report
   1. Blessing Basket.
   2. Building and Improvement/HVAC Sub-committee.
   3. Education.
   4. Memorial
   5. Women of Our Redeemer's.

K. Old Business.
   1. Danish (Abelskiver) Festival Funds Dispersal.
      i. Suring Future Farmers of America, Suring Market Agricultural Center, and Handicap resources will each receive $1,000.
      ii. The revised schedule of the Congregation's business meetings in January/February and July has been sent to the Constitution and Policy Committee for action.
   2. Draft Secretary/Treasurer Job Description (Revised 19 July 2026).
      i. This version of the Job Description was revised, as follows: Qualifications 2. Education: high school graduate *or equivalent and* 2 years office clerical experience and bookkeeping.
      ii. Roy Lawrenz made a motion to accept the draft Job Description, as revised as the final document. The motion was seconded by Greg Stabbe. The motion was accepted unanimously.
      iii. The Executive Committee and Erika Schindel will serve as the Personnel Committee for hiring this position.
   3. Continued Review of the Improvement Fund
      i. The dollar amounts in each of the accounts have been documented as accurate.
      ii. We now need to determine the purpose of each account and if they contain dedicated funds.
      iii. We will also consolidate the location of each account to 1 or 2 financial institutions, as the CDs mature,
      iv. Signature Authority on all accounts within the Improvement Fund.
         a. Lora Houska made a motion that Beverly Hicks, Karen Zahn, and Allyn Christensen will be removed as authorized signers from all financial accounts associated with Our Redeemer's Lutheran Church, 11005 County Road M, Suring Wisconsin. Roy Lawrenz seconded the motion. The motion was passed unanimously.
         b. Lora Houska made a motion that Ken Holmes, Erika Schindel, and Nancy Macha will be added as authorized signers on all financial accounts associated with Our Redeemer's Lutheran Church, 11005 County Road M, Suring Wisconsin. Roy Lawrenz seconded the motion. The motion was passed unanimously.

4. Status of the IRA Inheritance.
    i. The process for the transfer of the IRA to the Congregation is slow, but cautious.
    ii. We are working with Osais, a large-scale wealth management firm who is managing the IRA.

L. New Business (Added Agenda Items)
1. Request to use the Kitchen and Fellowship Hall
    i. Erika Schindel requested personal use of the Kitchen and Fellowship Hall on 1-2 October 2026.
    ii. Roy Lawrenz made a motion to grant Erika Schindel's request to use the Kitchen and Fellowship Hall on 1-2 October 2026. The motion was seconded by Lora Houska. The motion was passed unanimously.
2. The garbage can in the handicap restroom will be replaced.
3. The financial safe has been installed in the Counting Room.

M. . Monthly opening devotions/prayer for Council meetings.
1. A sign-up sheet has been created so that Council members can select the month(s) they will provide opening devotions/prayer during 2026.

N. The next meeting will be held on 18 August 2026 at 6:00 pm.

O. Greg Stabbe made a motion to adjourn the meeting that was seconded by Erika Schindel.

P. The meeting then ended at 7:45 pm with recital of the Lord's Prayer.

Respectfully submitted:
Lowell Suring
Council Secretary