

Building, Maintenance, and Improvement Committee Minutes – June 11, 2026

Attended by: Earl Macha, Greg Stabbe, Pastor Beth, and Karen Zahn by phone.

1. **Safe Purchase** – Earl purchased a 36-inch safe for financial records after discussions with the church council. The committee recommends capping and removing the toilet, which can be reinstalled if needed, to create more space and improve access to required financial record storage.
2. **Work Orders** – The broken small chest freezer and pantry refrigerator have been disposed of. Thank you again, Earl.
3. **Attic Cleaning** – The attic cleanout plan was discussed and will be completed this summer.
4. **Generator Project** – Earl continues to research power sourcing, pursue another vendor bid, and address electrical questions. The current focus is the gas company's PSI requirements. As information is gathered, the committee wants the congregation to know that options are still being explored. Additional months of work will be needed before a proposal can be prepared for congregational consideration.
5. **HVAC** – Budgeted unit replacements are continuing. Bids will be requested for the final two units serving the Sanctuary.
 - a. The Steffes/preheat system, which includes in-floor units, was discussed. These units are turned on in November and off in April. Manuals are not available, and the switches at the base of the units serve as the controls.
 - b. A walkway to the air exchange intake is needed, and bids will be requested.
6. **Automatic Doors** – Earl has identified a third vendor and is awaiting additional information and a bid proposal. None of the three vendors provides electrical services for their products. Controls with a timing mechanism are being considered.
7. **Electrician** – The electrician who has been willing to work with us will provide information and costs for the electrical work needed for the doors.
 - a. During the same visit, bids will be requested for lighting upgrades in the offices, classrooms, and library to improve lighting and provide more cost-effective options. Moving away from transformer-based lights should reduce lighting and repair costs.
8. **Next Meeting** – July 9, 2026, at 8:00 AM.
9. **The meeting closed with the Lord's Prayer.**

Minutes submitted by Karen Zahn