

## **Building, Maintenance, and Improvement Committee Minutes – May 14, 2026**

Attended by: Earl Macha, Gene Peterson and Karen Zahn

1. **Meeting opened with prayer.**
2. **Cleaning** – No concerns.
3. **Work Orders** – Outlet and toilet seat repair.
4. **Safe Purchase** – Earl has looked into purchasing a safe for the storage of church records and other documentation that needs to remain at the church. The council will review where it will be located and how it will be funded.
5. **Attic Cleaning** – Will move ahead this spring to maintain fire code requirements.
6. **Dart Board** – Will be moved to upstairs storage, as it is not being used and the darts are not appropriate for unsupervised children's games.
7. **Emergency Contact Information** – This project is in progress, to our knowledge.
8. **Generator Project** – Earl has gathered more information, but additional quotes need to be obtained to cover all options. The generator will need a fuel source and electrical connections, so this project will require time to gather all necessary information and bids.
9. **Insurance and Inventory** – This topic was discussed.
10. **HVAC** – Our vendor's recommendation for the next step is to replace the last two old units upstairs. After that, work should begin on the mechanical room units, replacing them two at a time due to their positioning in the room. Since we have continued to budget for these replacements, we should move forward with this plan this year.
11. **Automatic Doors** – This topic was discussed at the Quarterly Congregational Meeting, and there was strong support for moving forward. Earl is currently working with another vendor, and electrical bids are also needed.
  - a. The bids will include options for the east doors, west narthex door, and family bathroom. This project has been in progress for several months.
  - b. For more information, please contact Earl or Karen.
12. **Next Meeting** – June 11 at 8:00 AM.
13. **Meeting closed with the Lord's Prayer.**

Minutes submitted by Karen Zahn