

## **Building, Maintenance, & Improvement Committee Minutes - January 9, 2025**

Attending: Pastor Beth, Greg Stabbe, Earl Macha, Karen Zahn

1. Meeting opened with prayer.
2. Recent jobs / repairs done — Earl reported repairs of the woman's restroom, over the sink lights, replacing light bulbs in library, new flag. The refrigerator in the pantry is turned off and being evaluated to see if it can be repaired. Family bathroom fan may need replacement, as lubricants have not stopped the intermittent noise. The doorbell will also be checked. PLEASE continue to FILL OUT WORK ORDER SLIPS, when needs are seen.
3. Storage of information — from the church construction, and work done on the property, was brought up for consideration .
4. Sanctuary and Narthex lights — will be evaluated by a lighting contractor. A motion was made and carried that the church has the Sanctuary lights evaluated, and obtain a bid for the work, additionally seeking a recommendation of the soffit lighting in the Narthex, which needs replacement.
5. HVAC — the two units were received at the contractors office last week and installation dates will be set up.
6. Incident and or Accident Policy — recommendation was made to document any incidents / accidents that occur on church property. This will help document any events which may involve the safety of our members or visitors. The policy will be proposed to the Church Council, along with a form to be completed with each occurrence. This is part of security.
7. Security meeting — will be set up to restart discussions of security systems and others issues related to the church.
8. Fire Inspections — were recently done by the fire department. It was noted ALL VENDORS need to be accompanied when they are requesting to do checks or perform inspections/work. Earl will be meeting with the fire department again. They have not evaluated our storage building, and other questions will be addressed.
9. Pews — will be evaluated for condition and what repairs need to be addressed. The CD for pews, in the Improvement fund came due & was moved to another location to increase the interest rate. The new CD is invested for nine months.
10. Meeting closed with the Lord's Prayer.

Minutes submitted by Karen Zahn, and until approved in draft form.

Amended, January 16,2025 - added Pew CD info.