

NOTE: These notes are in draft form until they are reviewed and approved at the next Congregation meeting.

**Our Redeemer's Lutheran Congregation
Quarterly Meeting Notes
Sunday, 21 April 2024**

1. **Meeting called to order** at 10:05 AM by Council President Karen Zahn; 29 voting members were present.
2. **Opening prayer** was led by Pastor Beth Macha
3. **Approval of Agenda**
 - a. Addition of repair, sealing, and marking of the east parking lot was requested by the Landscape Committee.
 - b. A motion made by Lora Houska and seconded by Carol Suring to approve the quarterly meeting agenda with the proposed addition; the motion carried.
4. **Approval of Minutes**
 - a. Annual meeting 28 January 2024
 - b. Special meeting 3 March 2024
 - c. Roy Lawrenz made a motion to accept the minutes without changes and seconded by Maddy Holmes; the motion carried.
5. **Reading of the Mission Statement;** Karen Zahn read our mission statements:
 - a. Faith statement: "Living in God's grace, we walk by faith and not by sight."
 - b. Business statement: "Our mission is to support one another to be faithful in worship, witness, and outreach; committing ourselves to proclaim the Gospel."
6. **Approval of Financial Reports**
 - a. General fund
 - b. Improvement fund
 - i. The report of this fund was inadvertently left out of the meeting packet. The report will be posted in the Church Office for review and comment.
 - c. Memorial fund
 - d. Blessing Basket fund
 - e. Jack Rabe made a motion to accept the financial reports without changes, pending audit, and seconded by Greg Stabbe; the motion carried.
7. **Pastor's Report**
 - a. See attached written report

- b. Pastor Beth Macha added that she will be posting the Scripture readings for the week on the Congregation's Facebook page on Fridays.

8. President's Report

- a. Karen Zahn noted that to facilitate communications among members of the Congregation, results of committee meetings need to be documented in written reports and sent to the Church office.
- b. Also, these reports, notifications in the bulletins, and notifications in the monthly newsletter should have a contact person listed in case members have questions.

9. Committee Reports

a. Blessing Basket

- i. Financial report was distributed at the meeting

b. Building, Maintenance, Improvement

- i. Please refer to the attached written report

c. Constitution & Policy

- i. Report not submitted

d. Decorating

- i. Please refer to the attached written report

e. Education

- i. Report not submitted

f. Evangelism & Stewardship

- i. Report not submitted

g. HVAC Subcommittee

- i. Report not submitted

h. Landscape

- i. The Landscape Committee has one official bid for the repair, sealing, and marking of the east parking lot at Our Redeemer's as of this date. They were contacted by a second bidder and that company will have an estimate/bid to us very soon, perhaps by this week.

i. Memorial

- i. Financial report was distributed at the meeting

j. Men's Group

- i. Report not submitted

k. Women of Our Redeemer's

- i. Please refer to the attached written report

l. Worship & Music

- i. Please refer to the attached written report

m. Any other committee report

- i. None reported

10. Old Business

- a. Clarification regarding notification of Congregational meetings
 - i. The 2nd vote on the revision of the constitution that was proposed and approved at the annual meeting was not scheduled for today's meeting because clarification was needed on what constitutes electronic notification of meetings.
 - ii. It was suggested that this clarification be either put in the glossary of the constitution or in the by-laws.
 - iii. Carol Suring made a motion to include the clarification in the Congregation's by-laws, and seconded by Jack Rabe; the motion carried.

11. New Business

- a. Storage Room – New uses, new name.
 - i. Karen Zahn reported that the resurfacing of the floor in the storage room has been completed. Since the items previously stored there have been moved into the storage shed, we need to decide what the room will be used for (e.g., meeting room, activity/fun room, preparation room) and what name we should use for the room.
 - ii. A suggestion box will be placed in the office for members to provide signed ideas for uses of the room.

12. Additions to Agenda

- a. Repair of the east parking lot.
- b. The Landscape Committee made the following motion: The Our Redeemer's Lutheran Church Congregation approves the Church Council as the final approving body for the 2024 east parking lot repair, sealing, and striping project, seconded by Roy Lawrenz.
- c. Discussion.
 - i. This motion will grant authority to the Congregation Council to receive a recommendation from the Landscape Committee regarding repair of the east parking lot and to make a decision on accepting a bid to complete the work.
 - ii. We have until 10 May 2024 to respond to the first bid we received this year. We anticipate receiving a second bid soon. The bids we have received in the past have required us to respond within a thirty-day period.
 - iii. This motion will provide the Council with the authority to approve a non-budgeted item that will exceed established financial limits to do so. This would allow the project to go forward, if approved by Council, without waiting until the Congregation meets in the second quarter or in a Special Session.

- iv. Karen Zahn requested the Landscape Committee to request an extension on the deadline for the first bid since Council will not meet by that date.
- v. Karen Zahn also requested the Landscape Committee to plan ahead for this work in the future since it needs to be done periodically. This would allow the funds needed for this project to be included in the annual budget.
- d. A vote on the motion was taken by raised hands: 25 for, 0 against, 4 abstained. The motion carried.

13. Adjourn with Lord's Prayer

- a. Earl Macha made a motion to adjourn; seconded by Roy Lawrenz; the motion carried.

Respectfully written and submitted by
Lowell Suring, Council Secretary
21 April 2024